## Agenda:

1. Introduction (Patrick Owens)
2. Update on training needs and opportunities (Paul Barnes)
3. Wiki update for the Design Profession (Una Gardiner)
4. Design Profession Temperature Check Survey (Una Gardiner)
5. Summary and close (Patrick Owens)

## 1) Introduction

This month’s profession call comes is the first meeting since the Away Day. As such, the content is an update of the feedback received, action taken and next steps.

## 2) Update on training needs and training opportunities

Following from the Professional Standards session, we have:

* Analysed feedback from the session and extracted themes;
* Aligned the themes with training on CSL;
* Investigated ‘Profession specific’ training available.

Next steps - we will:

* Present the available CSL training to the Profession – available on the Wiki;
* Provide details of the courses we are planning to book for profession members;
* Engage with CSL and training providers to secure block-bookings of training;
* Engage with Portfolio Leads to obtain buy-in and allowance for training courses.

Next steps – you will:

* Post feedback on courses already taken on Yammer;
* Discuss your training needs with your line manager(s) and Portfolio Leads to secure their approval;
* Let us know of the courses that you are interested in attending to provide us with an idea of numbers.

## 3) Wiki update for the Design Profession

We have:

* Updated the Design Profession pages to be inclusive of all the new roles in the Profession;
* Logically grouped profession collateral to improve navigation;
* Made the pages more visually-stimulating.

Next steps – we will:

* Publish the updates to ‘live’;
* Add to the content available on the Wiki using content from the shared drive and Away Day materials;
* Produce an induction pack for new starters, aligned to existing material;
* Seek feedback.

Next steps – you will:

* Identify updates for the Wiki and send them to Una Gardiner;
* Provide feedback on the Wiki;
* Make the Wiki your go to place for looking for and storing information.

## 4) Temperature Check Survey

We want get some data to help measure the impact of the work that we are doing and help us to gauge where we should be focusing our efforts going forwards.

We have:

* Obtained senior sponsorship for issuing a survey;
* Designed and written the questions;
* Checked on clashes with other surveys being issued.

Next steps – we will:

* Issue the survey via email (one week turn around);
* Analyse and publish the results;
* Seek feedback on what we can do to address any concerns.

**Note:** We will be issuing the survey multiple times on a 6-week cycle of to track the impact of our work.

Next steps – you will:

* Complete the survey according to the 6-week cycle;
* Work with us to help target areas of concern.